



Get the **Office 365** edition that is best for your business

Office 365 for businesses is purpose built to help you remain competitive by providing you with the apps and services your employees need to succeed in today's fast-paced modern workplace.

Office 365 Home is a great solution for household use, but it is not a good solution for business. Office 365 Home lacks many features needed to run a modern business and using a Home version in your business may limit the capabilities you and your employees have. What's more is that Business Premium is a better fit for your small business as Office 365 Home isn't licensed for commercial use.

Business Premium is a better choice not only because it gives you all of the Office applications like Word, Excel and PowerPoint but because it also provides services that can replace other paid solutions and help you save time and money. Services include business-class email and calendaring, file storage and sharing, online conferencing and a hub for teamwork. All the services and apps are designed to work together so that you don't have to cobble together solutions from different vendors. And they are all included in your Office 365 Business Premium subscription.

Office 365 Business Premium includes:



Office apps

Get the Office apps (Word, Excel, Outlook, PowerPoint and OneNote) installed across PCs, Macs, tablets and mobile devices.



Email and calendaring

Use business-class email through an Outlook experience you can access from your desktop or from a web browser.



Work and meet online

Host online meetings with instant messaging, screen sharing and HD video conferencing.



Hub for teamwork

Connect your teams with Microsoft Teams in Office 365, where chat, content, and productivity tools come together, so your teams have access to everything they need.



Easy Administration

Deploy and manage Office 365 across your company, no IT expertise required. You can add and remove users in minutes



Reliability

Rest easy with a 99.9% financially-backed uptime guarantee.

Compare Office 365 Home and Business Premium

	Office 365 Home \$9.99 USD/user/month	Office 365 Business Premium \$12.50 USD/user/month
Devices per license	5 PCs or Macs, 5 tablets & 5 mobile devices	5 PCs or Macs, 5 tablets & 5 mobile devices
Number of users per subscription	5	1
Licensed for commercial use	No	Yes
Productivity applications		
Word, Excel, PowerPoint, OneNote, and Outlook	•	•
Fully installed versions of Publisher and Access (PC only)	•	•
Office applications for iOS and Android devices (requires separate app download)	•	•
Automatic new feature updates	•	•
Business applications		
Customer relationship manager built into Outlook		•
Self-service online customer scheduling		•
Create automated workflows with Microsoft Flow		•
Collaboration services		
Meet online with screen sharing, audio and HD video		•
A hub for teamwork with Microsoft Teams		•
Task management for teams with Microsoft Planner		•
Staff scheduling and shift management		•
Business-class email, calendar and contacts		•
Document storage		
Office document versioning and history	•	•
File storage and sharing with 1TB per user	•	•
Document co-authoring and offline sync	•	•
Support		
24x7 online and phone support	•	•
Deployment support for 50+ seats via Fastrack		•
99.9% financially-backed uptime guarantee		•

Learn more about Office 365 for business at <http://www.office.com/business>.